

# METRO SEALANT & WATERPROOFING SUPPLY

## Employment Application

7904 Yarnwood Ct, Springfield VA 22153



APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Desired Salary	
Position Applied for			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a misdemeanor or a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain

EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	

**PREVIOUS EMPLOYMENT** Start with present or most recent job held. Give exact dates.

Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Which job did you like the least?			
Why?			
Ever been fired? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, why?			
What experience in building construction or maintenance have you had?			

**MILITARY SERVICE**

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

**PHYSICAL CONDITION**

Present Health is Excellent  Good  Fair  Poor

Any physical defects/limitations which may prevent you from completing the requirements for this position

Any Ailments (headaches, back problems, dizziness, asthma)? YES  NO

If yes, describe

Describe any sickness in the last 5 years

**ACTIVITIES AND INTRESTS** EXCLUDE ANY LABOR ORGANIZATIONS OR ANY ORGINIZATIONS THE NAME OF CHARACTER OF WHICH INDICATE RACE, CREED, SEX, RELIGION, COLOR, NATIONAL ORGIN, OR ANCESTRY OF ITS MEMBERS

Scholarships/Honors in School

School Activities/Offices Held

Present Social, Civic, Business Organizations

Offices in these groups

Leisure activities and interests

Books read in the last 6 months

What hobbies or interests would you like to pursue?

What are your goals?

What qualifications do you admire in a boss?

Under what conditions do you perform best?

**FINANCIAL**

Do you own a car? YES  NO  Do you own a home? YES  NO

Refused bond? YES  NO  Is your spouse employed? YES  NO

Any income other than regular job?

**DRIVING EXPERIENCE (ONLY COMPLETE IF APPLYING FOR A DRIVER POSITION)**

Do you have a current CDL class A or B drivers license? YES  NO  Number of years you have operated a CDL vehicle

Can you drive a CDL vehicle with a manual/stick shift transmission YES  NO

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I hereby release previous employers and Metro Sealant and Waterproofing Inc. from all liability for any damage whatsoever arising from obtaining information of my past employment performance. I also authorize investigation of all statements in this application.

Do we have permission to check your present employer? YES  NO

Signature

Date

**DISCLAIMER AND SIGNATURE**

Metro Sealant and Waterproofing Inc. will not tolerate monetary theft or property theft of any type. We consider property theft to include the unauthorized use of Metro Sealant and Waterproofing Inc. services or its facilities as well as the taking of any unauthorized property for personal use. No item purchased or supplied by Metro Sealant and Waterproofing Inc. should ever be removed from the company premises without the expressed authorization of Metro Sealant and Waterproofing Inc. Employees that violate this policy will be subjected to discipline up to and including possible dismissal and prosecution.

Signature

Date